**Submission form for all vouchers**

**I am applying for (drop-down list):**

Development and technology transfer voucher

Prototyping voucher

Large-scale demonstrator voucher

|  |  |
| --- | --- |
| **Title of project proposal** |  |
| **Acronym of project proposal** |  |
| **Total requested budget in euros** |  |
| **Duration (months)** |  |
| **Contact person details** | **Name and Surname** |  |
|  | **Email** |  |
| **Phone number** |  |
| **Website organisation** |  |
| **Sector of the organisation** | (drop-down list)Maritime (port, ship, shipyard, maritime surveillance)ICTAerospatialAeronauticOther – please specify |
| **Participation in other GALATEA activities** | (drop-down list)Innovation ClubB2B sessionsApplication for ServicesOther – please specify  |
| **Which GALATEA domain(s) are related to your project?** | (checkbox - applicants should be able to check more than one boxes)Smart portSmart shipSmart shipyardMaritime surveillance |
| **Which GALATEA challenge(s) are tackled by your innovative projects** | (Depending on the selection made above (GALATEA domain), the related options should appear. For example, if the applicant checks the smart port and smart ship boxes above, then the smart port and smart ship checkboxes should appear. Again, we want applicants to be able to check more than one boxes)Smart Port – Energy: Development of clean energy resourcesSmart Port – Logistics: Improvement of flow managementSmart Port – Logistics: Development of security in the portSmart Port - Environment: Optimisation of resources consumptionSmart Port - Environment: Elimination and recycling of waste and wastewaterSmart Port - Environment: Protection of natural resourcesSmart Port – Digitalisation: Digitalisation of the portSmart Port – Service development: Development of a digital service platform (for marinas)Smart Port – Service development: Optimisation of the water surfaceSmart Port – Service development: Improvement of the links between the city and the portSmart Ship – Energy:Implementation of clean energy sources on boardSmart Ship – Digitalisation: Development of a ship more autonomousSmart Ship – Security: Improvement of the ship securitySmart Shipyard - Digitalisation: Development of remote and predictive maintenanceSmart Shipyard - Digitalisation: Continuation of activitiesSmart Shipyard – Environment: Revalorisation of waste and reuse of wastewaterSmart Shipyard – Manufacturing: Implementation of innovative materialsSmart Shipyard – Manufacturing: Implementation of innovative manufacturing processesMaritime Surveillance – Digitalisation: Improvement of information transferMaritime Surveillance – Environment: Preservation of marine and maritime ecosystemsMaritime Surveillance – Security: Detection of illegal activitiesMaritime Surveillance – Security: Improvement of search and rescue

|  |
| --- |
|  |
|  |
|  |

 |

|  |
| --- |
| **Consortium composition** |
| **PP Number** | **Legal Name** | **Country** | **Region** |
| **PP1** (lead applicant) |  |  |  |
| **PP 2** |  |  |  |
| **PP 3** |  |  |  |
| **PP 4** |  |  |  |
| **PP 5** |  |  |  |

In case the ‘Country’ field selected is France or Spain we want specific drop-down lists to appear in the ‘Region’ field. More specifically:

Country: France

Region (drop-down list): Nouvelle-Aquitaine, Occitanie, Sud-PACA, Other – please specify

Country: Spain

Region (drop-down list): Basque Country, Catalonia, Other – please specify

|  |
| --- |
| **Other involved parties’ details (subcontractors/ expert services/end-users) (if applicable)** |
| **Legal Name** | **Country** | **Type of organisation** | **Organisation Website** | **Contact person details** |
|  |  |  |  | Name and Surname |  |
| Email |  |
| Phone Number |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Please modify the drop-down list in the ‘Type of organisation’ field as below:

SME, Mid-size company, Large-company, RTO, Public administration, individual expert, Other – please specify

Please add the following extra question:

What is the role of the other involved party in the project?

(drop-down list)

Provide a technology/ solution expertise

End-user of the technology/ solution

Other – please specify

**Project summary**

*(The current topic will not be scored but will be considered for the eligibility and -if eligible- the coherence of the proposal). This summary will be used for communication purpose and published on GALATEA website if the project is funded.*

|  |
| --- |
| **Please provide a brief description of your project** (max. 3000 characters) |
|  |

**Relevance to GALATEA challenges and horizontal dimensions**

*(The current topic will not be scored but will be considered for the eligibility and -if eligible- the coherence of the of the proposal)*

|  |
| --- |
| **Please provide a brief description on how your project is related to one (or more) of the GALATEA challenges and to one (or more) of the 3 GALATEA horizontal dimensions described in the GALATEA Terms and conditions.** (max 3000 characters) |
|  |

**Section 1. Excellence**

|  |
| --- |
| * 1. **Scientific and technical quality** (max 5000 characters)

**Please address the following aspects:**1. **What is the market need/ technological challenge behind your innovation?**
2. **How are your project objectives related to the selected voucher type?**
3. **State the TRL at the beginning and the expected TRL at the end of your project.**
 |
|  |

|  |
| --- |
| * 1. **Innovation potential** (max 5000 characters)

**Please address the following aspects:**1. **The novelty of the approach in your project (innovation focuses on the application of existing technologies in new areas, the development of new technologies for existing areas or a totally disruptive approach).**
2. **How will you improve on the nearest current state-of-the-art identified?**
3. **How does your project fit with your current product, service lines or offerings?**
 |
|  |

|  |
| --- |
| * 1. **Feasibility of your project as described by the work plan** (max 3000 characters)

**Please describe the expected outputs (e.g., study, plan, report, process, know-how, service, etc.) and results (main achievements/ improvements deriving from your solution) of your project** |
|  |

**Section 2. Potential impact**

|  |
| --- |
| * 1. **Ecosystem impact** (max 2500 characters)

**Please describe or explain:**1. **The economic and social benefits deriving from your project (both categories if applicable; if not, describe at least one category) compared to the existing situation. Please quantify the economic impact, if possible, measured in terms of turnover and job creation with figures/ estimations.**
2. **The environmental impact of your project. Please quantify the impact with figures/ estimations, if possible.**
 |
|  |

|  |
| --- |
| * 1. **Exploitation of results/ Market potential** (max 5000 characters)

**Please describe or explain:**1. **Your route to market and how you will exploit the outputs of the project (commercialisation strategy).**
2. **What main maritime challenge does your project meet? How will it bring added value? Why there is a market demand for the innovation to be developed? (why will the end-users have an interest in using/ buying/ adopting the service, product or process, compared to existing solutions)**
3. **What are the markets conditions in which your solution will be deployed (market size, growth rate, competitors, plan, etc.)?**
 |
|  |

|  |
| --- |
| * 1. **Impact to end users/ market** (max 5000 characters)

**Please describe or explain:**1. **Any potential impact on the improvement of the status/ competencies/ know-how/ competitiveness/ innovation capacity of the end users.**
2. **Any potential impact on new or significantly improved methods/ improved product launched in the market.**
 |
|  |

|  |
| --- |
| * 1. **Cross-sectoral aspects of your project** (max 3000 characters)

**Please describe or explain:**1. **The cross-sectoral aspects of your project.**
2. **The inventive use of technologies from other sectors to address challenges in a more efficient way.**
3. **The potential to address new markets segments by utilising technologies and solutions from other sectors.**
4. **The combined benefits by using technologies and solutions in new ways and in new combinations.**
 |
|  |

**Section 3. Quality and efficiency of the implementation**

|  |
| --- |
| **3.1 Quality, complementarity and appropriateness of work allocation** (max 5000 characters)**Please describe or explain:**1. **The roles, skills and experience of all participants and service providers (if applicable).**
2. **Any planning about roles you will need to recruit for, (if applicable) to acquire missing competences.**
3. **The cross-border character of the partnership, if applicable.**

**[Potential partnerships between innovative actors from GALATEA clusters or regions are counted as a plus]** |
|  |

|  |
| --- |
| **3.2 Risk management** (max 2500 characters)**Please describe or explain:**1. **The key risks/ uncertainties identified in your project.**
2. **The risk management/ mitigation plan(s).**
 |
|  |

|  |
| --- |
| **3.3 Coherence and effectiveness of the work plan** (max 5000 characters)**Please describe or explain:**1. **The structure of the work plan and the way each work package (WP) is linked to the other.**
2. **The time plan and allocation of resources per work package.**
3. **The milestones to be achieved.**
 |
|  |

**Section 4. Resources**

|  |
| --- |
| **4.1 Work plan****Please provide a coherent overview of tasks to be implemented within the project, describe its key outcomes and the timing of the outcome.** |
| **WP1** | **Involved Partners**(use PP No) |  | **Start End** |  |
| **Activity** |  |
| **Deliverable(s)** |  |
| **WP2** | **Involved Partners**(use PP No) |  | **Start End** |  |
| **Activity** |  |
| **Deliverable(s)** |  |
| **WP3** | **Involved Partners**(use PP No) |  | **Start End** |  |
| **Activity** |  |
| **Deliverable(s)** |  |
| **WP4** | **Involved Partners**(use PP No) |  | **Start End** |  |
| **Activity** |  |
| **Deliverable(s)** |  |
| **WP5** | **Involved Partners**(use PP No) |  | **Start End** |  |
| **Activity** |  |
| **Deliverable(s)** |  |

|  |
| --- |
| **4.2 Milestones****Please design up to 3 milestones for your project. ‘Milestone’ means control point in the action that helps you to chart progress. Milestones may correspond to the completion of key outcomes/ deliverables.** |
| **No** | **Title** | **Means of verification** | **Estimated date** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **4.3 Budget allocation****Please provide an overview of costs per partner-SME (related to the work packages) by completing the related section/ using the template provided. Please review the GALATEA Innovation Support Mechanism Scheme Call#1 “Terms and Conditions” to check for the eligible expenses’ categories and requirements. Please note that the budget table needs to be filled in separately for each partner applying for the VOUCHER scheme. Each SME participating in the project can apply for a grant of max. €60.000,00.** |

|  |
| --- |
| **4.4 Partners’ profile**Please provide a short description for each partner (core business, competences, experience). |
| **Consortium composition** |
| **PP Number** | **Short profile description** |
| **PP1** (lead applicant) |  *max. 1000 characters* |
| **PP 2** | *max. 1000 characters* |
| **PP 3** | *max. 1000 characters* |
| **PP 4** | *max. 1000 characters* |
| **PP 5** | *max. 1000 characters* |

**Section 5. Other**

## The following questionnaire is not part of the assessment of the VOUCHER scheme. However, its completion is required, as the information provided will be used for statistical purposes of the project life.

**5.1 Gender Equality,** **Diversity and Social Inclusion**

## The GALATEA project seeks gender balance, diversity protection and social inclusion. Therefore, applicants to the VOUCHER scheme are invited to take all measures to promote equal opportunities between men and women in the implementation of the action as well as address diversity including poorer consumers, disabled people, and older people.

**Please provide a paragraph on how your project will address gender equality, and social inclusion issues.**

Are there any female participants involved in the project activity? YES NO

If YES, how many females are involved (number) [ ]

**5.2 Compliance Declaration**

**Confidentiality and Data Protection**

**GDPR compliance**:

The General Data Protection Regulation (2016/679/EU) guarantee that the processing of data is carried out in compliance with the fundamental rights and freedoms, as well as the dignity of the data subject with particular reference to confidentiality, personal identity and the right to data protection.

By applying, the applicant agrees on the storage and use of its personal data for the execution of the GALATEA objectives and work plan. The GALATEA consortium commits to handling personal data confidentially except for the call results, which will contain the following information:

1. Information about successful GALATEA VOUCHER scheme types applications that will be made publicly available before the end of the project containing: project title, names of project partners and short project description (as provided by the applicant).
2. Information about projects implemented thanks to the GALATEA VOUCHER scheme types that will be made publicly available after the end of the project: project title, names of project partners, awarded funding and updated short project description (as provided by the project partners in the Final Report).

The processing of data that GALATEA intends to carry out will be based on lawfulness and correctness in the full protection of its rights and its confidentiality pursuant to the general principles of the GDPR. Therefore, the competitors are informed of the procedure that the data provided by the applicants will be treated exclusively with reference to the procedure for which they submitted the documentation.

Applications selection and evaluation will be performed under the appropriate ethical conduct and will respect the confidentiality of the information received.

**GALATEA terms and conditions**

I understand and agree with GALATEA Terms and Conditions.

**Privacy declaration**

With submitting the application form you give your consent that your project idea will be shared with the GALATEA partners. All partners will treat your information as confidential, according to the Confidentiality and Data Protection described above.

I understand and agree with the GALATEA privacy declaration.

The Applicant declares that his legal status is SME, as defined by the [EU SME definition](https://ec.europa.eu/growth/smes/sme-definition_en).

The Applicant declares to have the explicit consent of all partners on their participation and on the content of the proposal.

The Applicant declares that the information contained in the proposal is correct and complete.

The Applicant declares that its proposal complies with ethical principal (including the highest standards of research integrity – as set out, for instance, in the [European Code of conduct for Research Integrity](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/guidance/european-code-of-conduct-for-research-integrity_horizon_en.pdf) – and including, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct).

**Financial Stability**

I confirm that the company is not “in difficulty” as defined at 2.1 of the [Community Guidelines and State Aid for Rescuing and Restructuring Firms in Difficulty (2004/C22/02)](https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52004XC1001(01)&from=EN) at the date of this declaration.

I confirm that I have the financial and operational capacity to carry out the proposed action and that each partner has confirmed to have the financial and operational capacity to carry out the proposed action.